



Check List for GLA Assessment

International Association for Assessment Board Inc. (IAAB)



Check List for GLA Assessment

IAAB GLA 03: 2024



Check List for GLA Assessment

Clause Reference	Finding	C/NC/O/OFI
4. General requirements		
4.1 Legal entity		
4.2 Accreditation agreement		
4.3 Use of accreditation symbols and other claims of accreditation		
4.4 Impartiality requirements		
4.5 Financing and liability		
4.6 Establishing accreditation schemes		
5 Structural requirements		
5.1 Safeguard impartiality		
5.2 Responsibility and authority		
5.3 Accreditation body and its entity		
5.4 legal status		
5.5 accreditation decisions		
5.6 accreditation process related responsibilities including top management		
5.7 top management having overall authority		



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5.8 appointment rules		
6 Resource requirements		
6.1 Competence of personnel		
6.1.1 General		
6.1.2 Determination of competence criteria		
6.1.3 Competence management		
6.2 Personnel involved in the accreditation process		
6.3 Personnel records		
6.4 Outsourcing		
7 Process requirements		
7.1 Accreditation requirements		
7.2 Application for accreditation		
7.3 Resource review		
7.4 Preparation for assessment		
7.5 Review of documented information Assessment		
7.7 Accreditation decision-making		
7.8 Accreditation information		
7.9 Accreditation cycle		



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7.10 Extending accreditation		
7.11 Suspending, withdrawing or reducing accreditation		
7.12 Complaints		
7.13 Appeals		
7.14 Records on conformity assessment bodies		
8 Information requirements		
8.1 Confidential information		
8.2 Publicly available information		
9 Management system requirements		
9.1 General		
9.2 Management system		
9.3 Document control		
9.4 Records control		
9.5 Nonconformities and corrective actions Improvement		
9.7 Internal Assessments		
9.8 Management reviews		
Note: Any other relevant requirements		